

# PAPER RECYCLING GUIDE

## *Acceptable*

- Accounting Paper
- Adding machine tape
- Brochures (without glued bindings)
- Carbonless Paper
- Catalogs or annual reports
- Colored Paper
- Computer Paper
- Copy Paper
- Forms
- Envelopes and plastic windows
- Ground Wood Computer paper
- Hardcover Books
- Index cards
- Legal pad paper
- Letterhead
- Magazines
- Newspaper
- Notebook paper
- Pamphlets
- Phone Books
- Tab cards and time cards

## *Not Acceptable*

- Blueprints
- Carbon paper
- Certificates
- Drink containers
- EKG paper
- Food containers
- Food wrappers
- Hanging file folders
- Metal and plastic binders
- Microfiche
- Napkins
- Negatives
- Paper clips
- Paper towels or tissue
- Parchment type paper
- Photographs
- Rubberbands
- Tape
- Waxed papers
- Wrapping paper